

Evaluating 21st Century Community Learning Centers

New Coordinators' Academy

October 2-3, 2012

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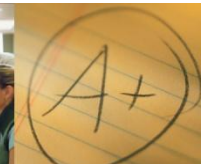
Overview of the Evaluation Process

Federal Requirement for Evaluation of 21st CCLC

Sections 4402(c)(3)(C) and 4403(a)(13) of Title IV, Part B, 21st Century Community Learning Centers (21st CCLC) Grant, of the Elementary and Secondary Education Act (ESEA) requires that state education agencies provide a comprehensive evaluation of the effectiveness of 21st CCLC programs and activities within the state.

How Evaluation Helps Virginia's 21st CCLC Programs

The Virginia Department of Education uses the information collected in the evaluation process for decision making, program refinement, and purposes of quality improvement.



Purpose of Evaluation

Identification of successful practices

Decision making based on data

Measurement of program impact

Identification of successful practices

Accountability for federal funds to demonstrate fiscal responsibility

Meets goal of continuous program improvement



The image shows a close-up of a person's hand pointing at a bar chart on a document. The chart is titled 'Expenses 1997' and compares 'Planned' (blue bars) and 'Actual' (yellow bars) expenses. The x-axis lists months from 01/1997 to 12/1997. The y-axis represents expense amounts. The chart shows a general upward trend in both planned and actual expenses over the period.

Month	Planned	Actual
01/1997	10.0	12.0
02/1997	12.0	14.0
03/1997	14.0	16.0
04/1997	16.0	18.0
05/1997	18.0	20.0
06/1997	20.0	22.0
07/1997	22.0	24.0
08/1997	24.0	26.0
09/1997	26.0	28.0
10/1997	28.0	30.0
11/1997	30.0	32.0
12/1997	32.0	34.0

Evaluation Questions



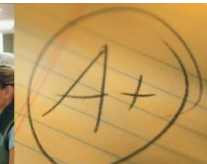
Were the neediest students provided academic enrichment and support activities?



Were a variety of activities provided to complement the regular academic program?



Were literacy and other learning opportunities made available to parents?



Federal Objectives

1: Benefits to participants

- Educational change
 - Improvement in mathematics
 - Improvement in reading/language arts
- Positive behavioral change

2: High-quality services

- Educational assistance
- Enrichment and support activities
- Community involvement
- Services to parents
- Number of extended hours

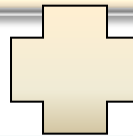
3: Priority for Greatest Needs

- Service to children and community members with the greatest needs for expanded learning opportunities

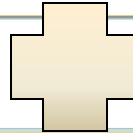


State Objectives

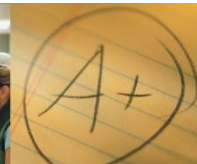
1) Improvement in proficiency in mathematics, as measured by Standards of Learning (SOL) test scores (provided by VDOE)



2) Improvement in proficiency in reading/language arts, as measured by Standards of Learning (SOL) test scores (provided by VDOE)



3) Provide or increase the number of activities and services for adults

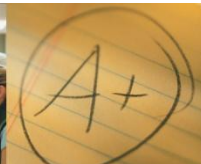


Uses of 21st CCLC Data

Preparing the federally mandated Virginia 21st CCLC evaluation report

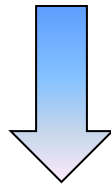
Identifying activities associated with successful programs

Sharing findings with grantees to improve programs

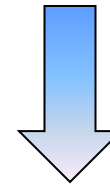


How the Evaluation Process Works in Virginia

The University of Memphis' Center for Research in Educational Policy (CREP) will conduct the evaluation

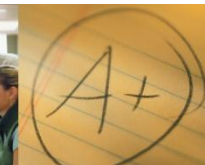


Two mandatory
data collection
instruments



21st CCLC Student Data
Collection Survey
(SSWS)

ALERT
(in PPICS)



21st CCLC Statewide Student Data Collection Survey

21st CCLC program
attendance (school
year and summer)

Spring SOL student
participants by
division and school

- Completed through Department's Single Sign-on for Web Systems (SSWS): **September-October** window of opportunity
- Standards of Learning (SOL) assessment participation in spring of collection year
- Responsibility of coordinator or designated data entry person to enter the number of days that each individual student participated in the 21st CCLC program, including days attended during the summer



COMPLETING THE 21ST CCLC STATEWIDE STUDENT DATA COLLECTION SURVEY

- Select a data entry user
 - 21st CCLC grant coordinator
 - 21st CCLC staff member, or
 - School division designee
- Open the VDOE website:
<http://www.doe.virginia.gov/>
- Locate the link for SSWS Login in the green field on the right side of the VDOE Web page.



- Click “SSWS Login” to open the SSWS Web page.

COMPLETING THE 21ST CCLC STATEWIDE STUDENT DATA COLLECTION SURVEY

- When the SSWS Web page opens, enter username and password provided by the SSWS administrator.
- Click the Login button for access to the “21st Century Community Learning Centers Survey (21st CCLC Survey).”

Single Sign-on for Web Systems (SSWS)

SSWS Login

Please Enter Your User Name and Password

User Name:

Password:

Login

[I Forgot My Password](#)

VIRGINIA DEPARTMENT OF EDUCATION
NOTICE AND WARNING

This system is the property of the Virginia Department of Education. Access to this system is limited to persons authorized by either the Virginia Department of Education or Virginia School Division Account Managers. Persons permitted access shall use this system only for those purposes for which they have been authorized and shall not share access to their accounts with others. All accesses and activities on this system may be monitored. Any evidence of unauthorized access, unauthorized use, misuse, or abuse of this system or the information contained in this system may be reported to the appropriate authorities for investigation and prosecution. Information accessed via this system may be sensitive and/or confidential. Persons using this information are cautioned that federal, state, and local laws and policy may apply to the dissemination of this information to others.

[Start of Page](#)

COMPLETING THE 21ST CCLC STATEWIDE STUDENT DATA COLLECTION SURVEY

- After successful login to SSWS, locate the link to the application entitled “21st Century Community Learning Centers Survey (21st CCLC Survey).”
- The 21st CCLC survey home page will open. The instructions are on the right hand menu. Run off a copy and be familiar with these before completing the survey.



Online Annual Local Evaluation Report Template (ALERT)

Facilitates consistent reporting statewide

Affords opportunities to report information unique to each program

- Completed through 21st CCLC Profile and Performance Information Collection System (PPICS): Deadline in **July**
- Official e-mail notification with instructions and submission deadline from VDOE: Sent in **June**
- Must be completed for each center/site within each grant
- Download full instructions from VDOE 21st CCLC website:
http://www.doe.virginia.gov/federal_programs/esea/title4/part_b/index.shtml

COMPLETING THE ANNUAL LOCAL EVALUATION TEMPLATE (ALERT) ONLINE THROUGH PPICS

- Log into PPICS (<http://ppics.learningpt.org/ppics/index.asp>)
- Both your username and password are case-sensitive
- Unique for each grant
- If you change your PPICS password, notify CREP to ensure continued access to your local evaluation report



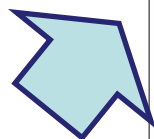
- Max: 10 characters
- No spaces

COMPLETING THE ANNUAL LOCAL EVALUATION TEMPLATE (ALERT) ONLINE THROUGH PPICS

On the PPICS home page

1. Scroll down to **Other Resources**

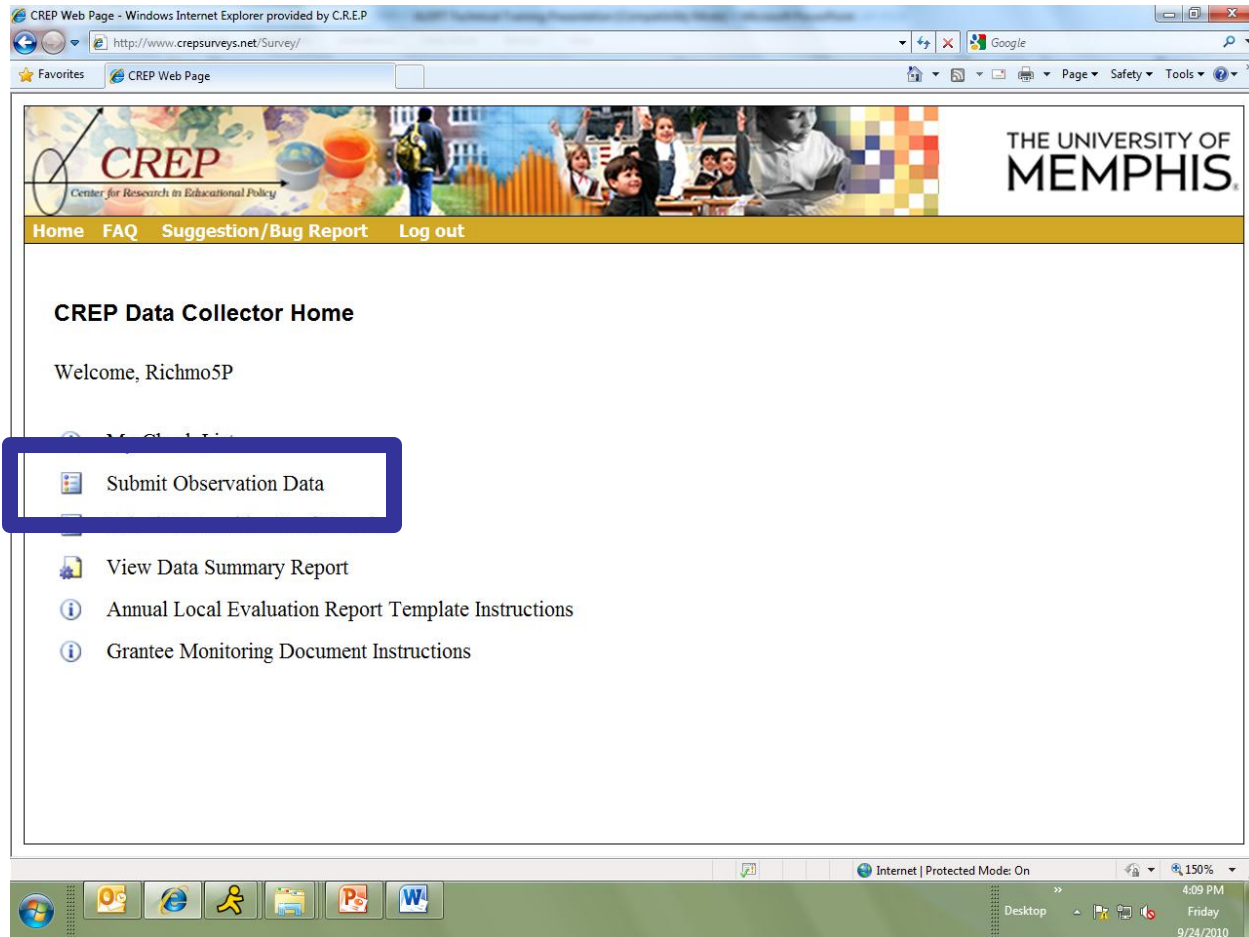
2. Select **SMS System at CREP**



COMPLETING THE ANNUAL LOCAL EVALUATION TEMPLATE (ALERT) ONLINE THROUGH PPICS

A new window
will open to your
SMS Home page

Click on **Submit
Observation Data**



COMPLETING THE ANNUAL LOCAL EVALUATION TEMPLATE (ALERT) ONLINE THROUGH PPICS

Select the name
that corresponds
with your site's
name

Remember:
Complete a separate
ALERT form for each
site

CREP Web Page - Windows Internet Explorer provided by C.R.E.P

http://www.crepsurveys.net/Survey/

CREP Web Page

Home FAQ Suggestion/Bug Report Log out

Back Print

Submit Observation Data

Select a school : -- Select One --

- Select One --
- Grove Hill Elementary
- Page County Public Schools (GE,SE,StE, SpE) - C5
- Shenandoah Elementary School
- Springfield Elementary School
- Stanley Elementary School

Done

Internet | Protected Mode: On

200%

4:14 PM

Friday

9/24/2010



COMPLETING THE ANNUAL LOCAL EVALUATION TEMPLATE (ALERT) ONLINE THROUGH PPICS

Click on **Select**
to complete the
ALERT

CREP Web Page - Windows Internet Explorer provided by C.R.E.P.

http://www.crepsurveys.net/Survey/Index.jsp

Home FAQ Suggestion/Bug Report Log out

Back Print

Submit Observation Data

Select a school : John Marshall High

	Instrument	Version	Year	Observation Name
Select	ALERT	Annual Local Evaluation Report Template for VA 21st CCLC	2009 - 2010	Richmond City Public Schools C8 (JMHS) ALERT (2009-2010)

http://www.crepsurveys.net/Survey/SurveyShow.jsp?surveyId=2423&SchoolId=21070&sAction=onlineSurvey&surveyName=Richmond-

Internet | Protected Mode: On

3:09 PM
Monday
8/23/2010

COMPLETING THE ANNUAL LOCAL EVALUATION TEMPLATE (ALERT) ONLINE THROUGH PPICS

Enter text into
fields

Click check
boxes to select
responses

Form expands
with questions
related to
selected
responses

CREP Web Page - Windows Internet Explorer provided by C.RE.P.

http://www.crepsurveys.net/Survey/Index.jsp

Home FAQ Suggestion/Bug Report Log out

Back Save as Draft Preview Print Spell Check

enter text here

Objectives, Activities, Data Sources, and Results

OBJECTIVES:

1. Which of the following objectives did your program address (Check all that apply.)

<input checked="" type="checkbox"/> Improve student academic achievement (state mandated)	<input type="checkbox"/> Provide parent education (state mandated)	<input type="checkbox"/> Improve student behavior	<input type="checkbox"/> Provide enrichment opportunities	<input type="checkbox"/> Improve community partnership
---	--	---	---	--

Done

Internet | Protected Mode: On

Desktop Monday 8/23/2010 3:50 PM



COMPLETING THE ANNUAL LOCAL EVALUATION TEMPLATE (ALERT) ONLINE THROUGH PPICS

For security reasons, your session may time out

Print a paper copy as a backup

Save as Draft to return to it later

1. Click on **Save as Draft**

CREP Web Page - Windows Internet Explorer provided by C...

http://www.crepsurveys.net/Survey/Index.s...

Center for Research in Educational Policy

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Home Saving Report

Back Save as Draft Preview Print Spell Check

meet these objectives?

2. For objectives that were not met or showed mixed results, what challenges could have been associated with the lower results?

Recommendations (Note: Your responses will be listed verbatim in the report and cite the sub-objectives you plan to target by making changes to the program effect (i.e., 1, 2, 3, etc.)

Back Save as Draft Preview Print Spell Check

Note: Click on the Preview button to confirm your responses. Then you can submit the responses.



COMPLETING THE ANNUAL LOCAL EVALUATION TEMPLATE (ALERT) ONLINE THROUGH PPICS

2. You will be prompted to enter your email address. Click **OK** to continue.

3. Enter your email address. Your draft number will be sent to this address. You will need this number to resume where you left off.

4. Click **OK** again to acknowledge that you understand.

CREP Web Page - Windows Internet Explorer provided by C.RE.P

http://www.crepsurveys.net/Survey/

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Dreamers. Thinkers. Doers.

Home FAQ Suggestion/Bug Report Log out

Back Preview Save as Draft Print Spell Check

City: [text box] Observation Date: Feb 25, 2011 (mm/dd/yyyy)

State: VA

Today's Date: Feb 25, 2011

Email: [text box]

Identifying Information

1. School(s) Served:
SAMPLE

2. Grades Served:
SAMPLE

3. Total Enrollment during this School Year:
SAMPLE

4. Total Enrollment for the Summer (if applicable):

Done

Internet | Protected Mode: On 150%

9:05 AM Friday 2/25/2011



5. Write down the **draft number**

CREP Web Page - Windows Internet Explorer provided by C.R.E.P

http://www.crepsurveys.net/Survey/

lifetime fitness collierville

Home FAQ Suggestion/Bug Report Log out

Back Print

Thank you!

The survey you submitted has been saved.

You have not completed the survey. You can get the saved information when you use the draft number next time.

Your draft number is: 981534.

Data submitted: ALERT 2009 - 2010 (Richmond City Public Schools C8 (JMHS) ALERT (2009-2010))

School: John Marshall High

Today's date: Sep 23, 2010

Internet | Protected Mode: On

200%

2:52 PM

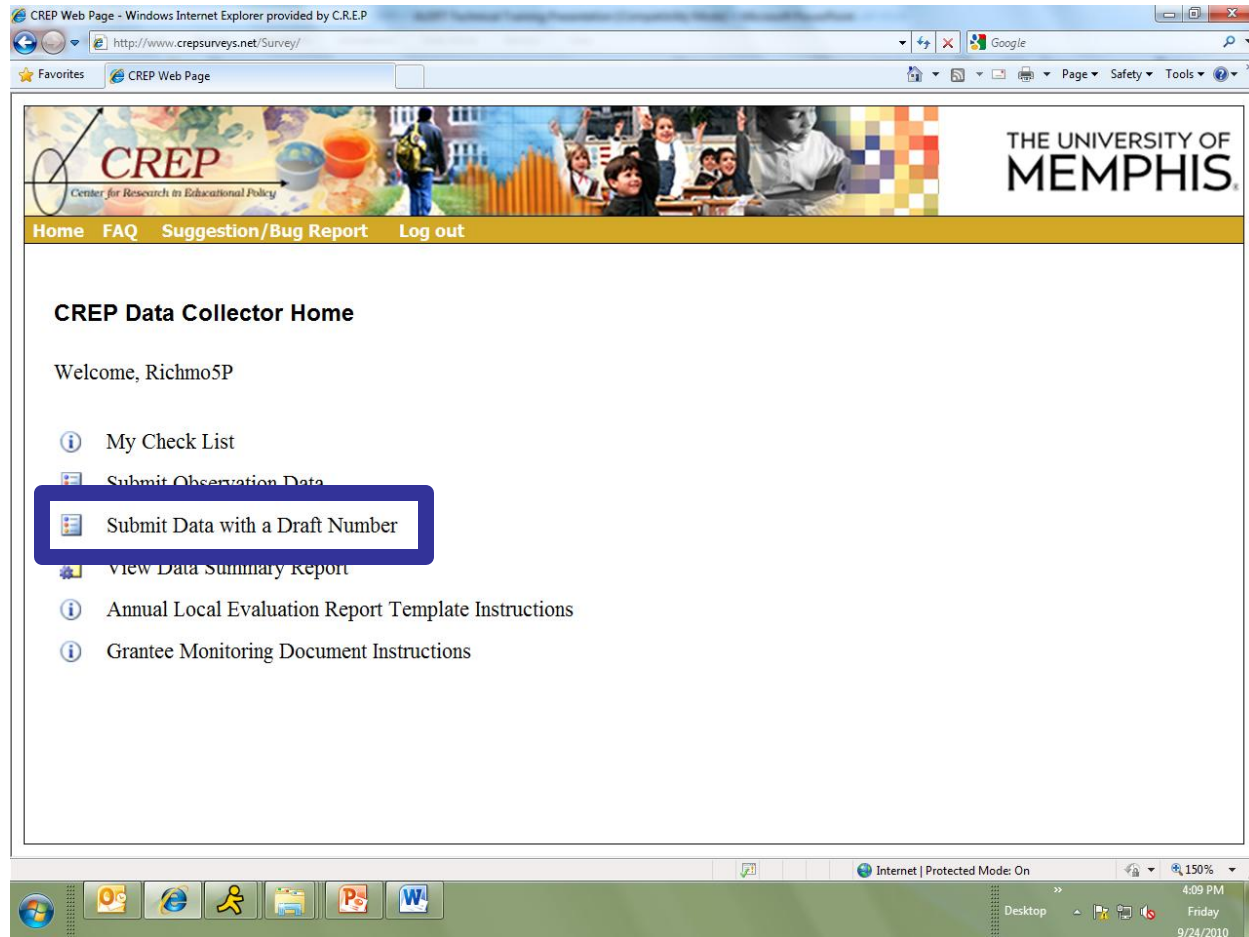
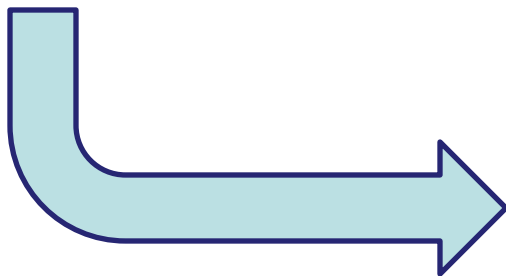
Thursday

9/23/2010

COMPLETING THE ANNUAL LOCAL EVALUATION TEMPLATE (ALERT) ONLINE THROUGH PPICS

Opening a previously saved draft

1. Submit data with a draft number



COMPLETING THE ANNUAL LOCAL EVALUATION TEMPLATE (ALERT) ONLINE THROUGH PPICS

Opening a
previously saved
draft

2. Enter the draft
number



Your last saved
draft

CREP Web Page - Windows Internet Explorer provided by C.R.E.P.

http://www.crepsurveys.net/Survey/

Home FAQ Suggestion/Bug Report Log out

Back Submit

Submit Data with a Draft Number

Draft Number: *

Submit

Done

Internet | Protected Mode: On

4:13 PM

Thursday

9/23/2010



COMPLETING THE ANNUAL LOCAL EVALUATION TEMPLATE (ALERT) ONLINE THROUGH PPICS

When you are ready to submit your report

1. Click **Preview** to review all of your responses

2. If you are satisfied with your report, click **Submit**

The screenshot shows the CREP Web Page in a Windows Internet Explorer browser. The page header includes the CREP logo and 'THE UNIVERSITY OF MEMPHIS'. The navigation bar has links for Home, FAQ, Suggestion, and Log out. Below the navigation bar, there are buttons for Back, Save as Draft, Preview, Print, and Spell Check. A text input field with the placeholder 'enter text here' is visible. A large blue arrow labeled '1' points to the 'Preview' button. Below this, a second screenshot shows the same page with the 'Preview' button checked and the 'Submit' button highlighted. A large blue arrow labeled '2' points to the 'Submit' button. The main content area contains a 'SAMPLE' section with a question about challenges and a 'Recommendations' section with a note about responses being included in the report. The bottom of the page has buttons for Back, Save as Draft, Submit, and Print. The browser's address bar shows 'http://www.crepsurveys.net/Survey/Index.jsp'.

COMPLETING THE ANNUAL LOCAL EVALUATION TEMPLATE (ALERT) ONLINE THROUGH PPICS

If you have made an error

1. Click on **Back** to correct

2. Click on **Preview** again

CREP Web Page - Windows Internet Explorer provided by C.R.E.P.
http://www.crepsurveys.net/Survey/

THE UNIVERSITY OF MEMPHIS
Center for Research in Educational Policy

Suggestion/Bug Report Log out

Back Save as Draft Submit Print

2. For objectives that were not met or showed mixed results, what challenges could have been associated with the lower results?
SAMPLE

Recommendations (Note: Your responses will be listed verbatim in the report.)

3. Please provide recommendations that might improve the program in the future. Please be specific and cite the sub-objectives you plan to target by making changes to enhance program effectiveness. Please number the recommendations (i.e., 1., 2., 3., etc.)
SAMPLE

Back Save as Draft Submit Print

CREP Web Page - Windows Internet Explorer provided by C.R.E.P.
http://www.crepsurveys.net/Survey/index.jsp

THE UNIVERSITY OF MEMPHIS
Center for Research in Educational Policy

Home FAQ Suggestion/Bug Report Log out

Back Save as Draft Preview Print Spell Check

enter text here

Objectives, Activities, Data Sources, and Results

OBJECTIVES:

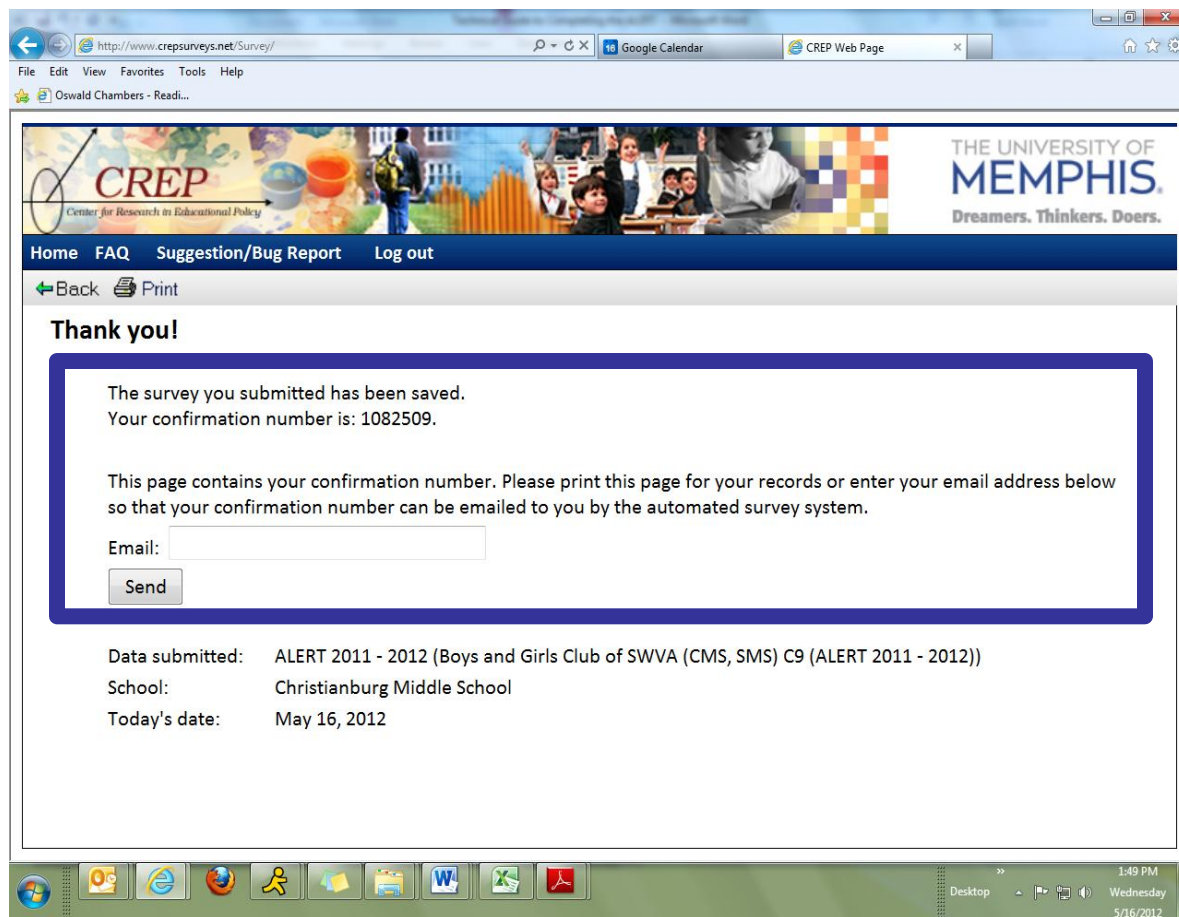
1. Which of the following objectives did your program address (Check all that apply.)

<input checked="" type="checkbox"/> Improve student academic achievement (state mandated)	<input type="checkbox"/> Provide parent education (state mandated)	<input type="checkbox"/> Improve student behavior	<input type="checkbox"/> Provide enrichment opportunities	<input type="checkbox"/> Improve community partnership
---	--	---	---	--

COMPLETING THE ANNUAL LOCAL EVALUATION TEMPLATE (ALERT) ONLINE THROUGH PPICS

Once you submit, you will not be able to make any changes to your submission

Enter your email address. Your confirmation number will be sent to this address



The screenshot shows a web browser window with the address bar displaying <http://www.crepsurveys.net/Survey/>. The browser has tabs for Google Calendar and CREP Web Page. The page header includes the CREP logo (Center for Research in Educational Policy) and The University of Memphis logo (Dreamers. Thinkers. Doers.). Navigation links include Home, FAQ, Suggestion/Bug Report, and Log out. Below the header, there are links for Back and Print. The main content area is titled "Thank you!" and contains the following text:

The survey you submitted has been saved.
Your confirmation number is: 1082509.

This page contains your confirmation number. Please print this page for your records or enter your email address below so that your confirmation number can be emailed to you by the automated survey system.

Email:

Below the email input field, the following information is displayed:

Data submitted: ALERT 2011 - 2012 (Boys and Girls Club of SWVA (CMS, SMS) C9 (ALERT 2011 - 2012))
School: Christianburg Middle School
Today's date: May 16, 2012

The bottom of the screenshot shows a Windows taskbar with various application icons and a system clock indicating 1:49 PM on Wednesday, 5/16/2012.



COMPLETING THE ANNUAL LOCAL EVALUATION TEMPLATE (ALERT) ONLINE THROUGH PPICS

If you have another site associated with your grant

1. Go to the **SMS Home** page

2. Click **Submit Observation Data**

3. Select the next center from the list

CREP Web Page - Windows Internet Explorer provided by C.R.E.P.

http://www.crepsurveys.net/Survey/Index.jsp

Home FAQ Suggestion/Bug Report Log out

CREP Data Collector Home

Welcome, Richmo5P

My Check List

Submit Observation Data

Submit Data with a Draft Number

View Data Summary Report

Annual Local Evaluation Report Template Instructions

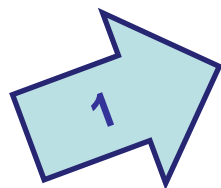
Done Internet | Protected Mode: On 200% Desktop Monday 8/23/2010 4:04 PM



COMPLETING THE ANNUAL LOCAL EVALUATION TEMPLATE (ALERT) ONLINE THROUGH PPICS

To view your completed report after submission

1. Select **"View Data Summary Report"** from the CREP Data Collector Home page.

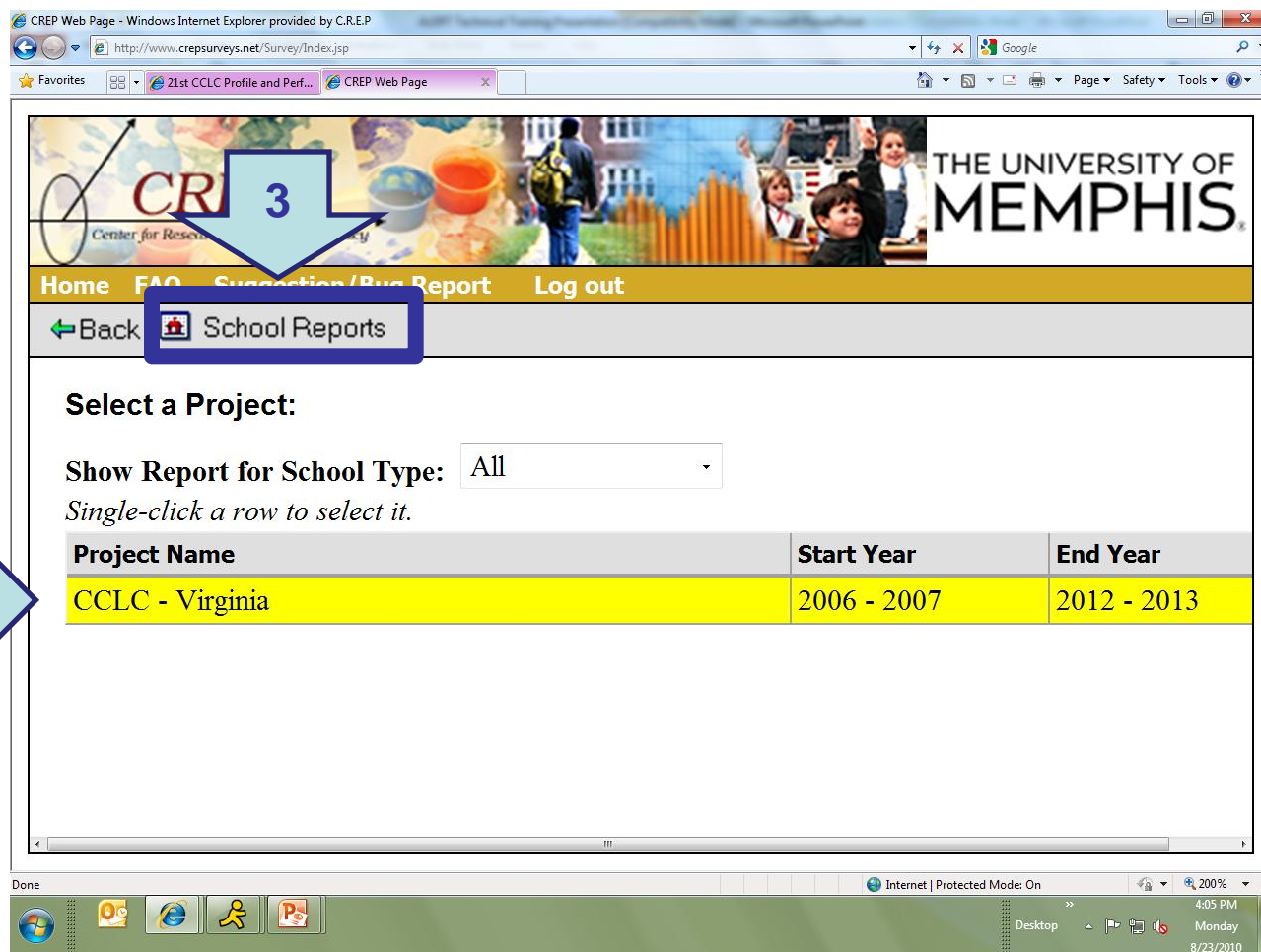


COMPLETING THE ANNUAL LOCAL EVALUATION TEMPLATE (ALERT) ONLINE THROUGH PPICS

To view your
completed
report after
submission

2. Click on **CCLC
- Virginia**

3. Click on
School Reports



CREP Web Page - Windows Internet Explorer provided by C.R.E.P.

http://www.crepssurveys.net/Survey/Index.jsp

Home FAQ Suggestion/Bug Report Log out

Back School Reports

Select a Project:

Show Report for School Type: All

Single-click a row to select it.

Project Name	Start Year	End Year
CCLC - Virginia	2006 - 2007	2012 - 2013

Done Internet | Protected Mode: On 4:05 PM Monday 8/23/2010



COMPLETING THE ANNUAL LOCAL EVALUATION TEMPLATE (ALERT) ONLINE THROUGH PPICS

To view your completed template (after submission)

4. Click on the school name
5. Choose **"School Online Report"** to view the template online
6. Choose **"School Paper Report"** to save a printable copy to your computer

CREP Web Page - Windows Internet Explorer provided by C.R.E.P.
http://www.crepsurveys.net/Survey/

Home FAQ Suggestion/Bug Report Log out

Back School Online Report School Paper Report

Select a School in CCLC Virginia Project:

Enter Schools by Academic Year: All

Single-click a row to select it.

School Name	School City	School State	Has Report Data?
Richmond City Public Schools		VA	Yes
John Marshall High	Richmond	VA	Yes

Done Internet | Protected Mode: On 200% Friday 9/24/2010



Programmatic Contact

Diane Jay
Virginia Department of Education
Diane.Jay@doe.virginia.gov
(804) 225-2905



Technical Questions

Heidi Park
CREP, University of Memphis
hmpark@memphis.edu
(901) 678-1629



REQUESTING ASSISTANCE

ALERT login or survey form issues

- E-mail or call Heidi Park

Information needed:

- Grantee & Cohort
- Site(s)

About Suggestions/ Bug Reports:

- Received anonymously by system administrator

CREP Web Page - Windows Internet Explorer provided by C.R.E.P.

http://www.crepsurveys.net/Survey/Index.jsp

Home FAQ Suggestion/Bug Report Log out

Back Print

Submit Observation

Site

Select a school : -- Select One --

John Marshall High

Richmond City Public Schools C8 (JMHS)

Grantee

Cohort (ex: C8)

Done

Internet | Protected Mode: On

200%

Desktop

Monday

8/23/2010



Questions?



Questions?

Questions?

